

Council has recognized that the Administrator' Report from the July 28, 2019 meeting had not been posted and is now included.

Administrators' Report for July 28th,2019

It is a busy month with taxes and RV permits steadily coming in .

There was a delay in regards to our Federal Gas Tax Funding . We have been notified on Thursday that we will receive the annual installment of \$2,034.50 for 2018-2019 .

The second letter indicated that we will receive \$4,134.00 as a onetime top up fund from the federal government . This funding is subject to the Municipal Gas Tax Agreement.

This funding has been ear marked for replacement of stairs on the public reserves. It has not been approved as of today as they have high volumes of applications.

Despite this I have been in contact with contractors and WSA so once approvals are completed we can continue to move forward.

AED is purchased and will be picked up at Strasbourg Ems.

**VILLAGE OF ISLAND VIEW
ADMINISTRATOR REQUEST JULY 28, 2019**

c. M-36.1 MUNICIPALITIES

Duties of administrator

111(1) The administrator shall take charge of and safely keep all books, documents and records of the municipality that are committed to his or her charge

111(2) The administrator shall ensure that:

- (e) the council is advised of its legislative responsibilities pursuant to this or any other Act;

Member of council not eligible for certain positions

112 No member of council is eligible to be appointed as an employee of the municipality, or of any committee, business improvement district, or controlled corporation of the municipality in which he or she serves as a member of the council.

Noting the above parts of the Municipalities Act and considering Council Members have requested and received a key for the Village of Island View Office and Shop, the Administrator and Employees of the Village of Island View are not able to:

- *take charge of and safely keep all books, documents and records of the municipality that are committed to his or her charge*
- *assume any liabilities for occurrences of theft, injury, loss of documentation and records or other matters relating to the Village of Island View's Buildings and Equipment*

Therefore the Administrator requires the Council of the Village of Island View provide the Resolution which states the reasons non-employees require keys to the Village of Island View's Buildings and Equipment and Council acknowledges the receipt of the above legislation and will hold all Employees harmless should a future liability or incident occur.

Administrator of the Village of Island View



(please note this document will be included in the record of the July 28, 2019 Regular Meeting and attached to the Resolution requested from Council)